

**JANATA SHIKSHAN SANSTHA'S
KISAN VEER MAHAVIDYALAYA, WAI
Department of English**

**Course: CERTIFICATE COURSE IN PROFICIENCY IN THE USE OF ENGLISH
2019-20**

REPORT

**SHIVAJI UNIVERSITY, KOLHAPUR
DEPARTMENT OF LIFELONG LEARNING & EXTENSION
&
JANATA SHIKSHAN SANSTHA'S
KISAN VEER MAHAVIDYALAYA, WAI**

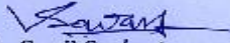
Department of English

Report

The Department of English introduced the Certificate Course PROFICIENCY IN THE USE OF ENGLISH offered by DEPARTMENT OF LIFELONG LEARNING & EXTENSION of Shivaji University, Kolhapur from the academic year 2019-2020. In all 30 students from Arts, Commerce and Science faculties were enrolled for this six-monthly course conducted from 1st August 2019 to 28 February 2020.

Dr. Sunil Sawant, Head, was the Coordinator for the year 2019-20. Dr. B. S. Magade, Mr. A. D. Sakat, Mr. J. B. Khot, Mrs. R. U. Makandar and Miss K. H. Jadhav engaged classes. 26 students out of 30 appeared for the examination. The course was conducted successfully.




Dr. Sunil Sawant
Head (English)

NOTICE

SHIVAJI UNIVERSITY, KOLHAPUR
DEPARTMENT OF LIFELONG LEARNING & EXTENSION
&
JANATA SHIKSHAN SANSTHA'S
KISAN VEER MAHAVIDYALAYA, WAI

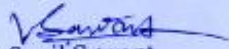
Department of English

Course: **PROFICIENCY IN THE USE OF ENGLISH**

NOTICE

All the students who have enrolled their names for admission to **PROFICIENCY IN THE USE OF ENGLISH** Course are hereby informed that the **Inaugural Programme** of this course will be organized on **Thursday 1st August 2019** at **11.30 am** in Department of English. They should remain present for the same.




Dr. Sunil Sawant
Head
Department of English

INAUGURATION PROGRAMME

**SHIVAJI UNIVERSITY, KOLHAPUR
DEPARTMENT OF LIFELONG LEARNING & EXTENSION**

&

**JANATA SHIKSHAN SANSTHA'S
KISAN VEER MAHAVIDYALAYA, WAI**

Department of English

Course: PROFICIENCY IN THE USE OF ENGLISH

INAUGURAL PROGRAMME

1st August 2019

Welcome : **Mr. Ambadas Sakat**

Assistant Professor

Introduction to the Programme : **Dr. Balkrishna Magade**

Assistant Professor

Introduction to Chief Guest : **Mr. Santosh Mulik**

Assistant Professor

Chief Guest : **Dr. Sunil Sawant**

(Associate Professor & Head)

Member, Academic Council

Shivaji University, Kolhapur

Chairperson : **Dr. Ibrahim Pailwan**

I/C Principal

Vote of Thanks : **Mr. Jaywant Khot**

Assistant Professor

Anchor/s : **Mrs. R. U. Makandar**

Assistant Professor

Miss K. H. Jadhav

Assistant Professor

BROCHURE



JANATA SHIKSHAN SHANSTHA'S KISAN VEER MAHAVIDYALAYA, WAI

Department of English

In Collaboration With

SHIVAJI UNIVERSITY, KOLHAPUR
DEPARTMENT OF LIFELONG LEARNING & EXTENSION

Certificate Course in
PROFICIENCY IN THE USE OF ENGLISH
(Introduced since Academic Year 2019-20)

Duration: 06 Months
Fees: Rs. 1250/- only

Number of Papers: 03
(70 Marks + 30 Marks
for Each Paper)

Eligibility: HSC
Intake Capacity: Min 30 Max 40

Objectives:

1. Acquaintance with the usages of English
2. Acquaintance with basic communication
3. Developing competence in the expression in English
4. Developing overall proficiency in the use of English

Examination System:

- Paper I – (Subjects: 1, 2, 3)
70 Marks Theory + 30 Marks Workbook
- Paper II – (Subjects: 4, 5, 6)
70 Marks Theory + 30 Marks Group Discussion
- Paper III – (Subjects: 7, 8, 9)
70 Marks Theory + 30 Marks Group Discussion

Subjects:

1. Basic English Usage
2. General Vocabulary
3. Written Communication
4. Communication Functions
5. Spoken English for Communication
6. Business Communication
7. English for Computers
8. Reading Comprehension'
9. Personality Development

Medium of Course: ENGLISH

Contact:

- Dr. Sunil Sawant
(Head of Department)
Email ID: sawant.sunil50@yahoo.com
Cell No.: 9822409980
- Dr. Balkrishna Magade
(Course Coordinator)
Email ID: mbalkrishnan.wai@gmail.com
Cell No.: 9422604385

SYLLABUS

9. Proficiency in the Use of English

1. Aims And Objectives :-

- a) Acquaintance with the basic usages of English.
- b) Acquaintance with basic communication.
- c) Developing competence in the expression in English.
- d) Developing overall proficiency in the use of English.

2. Duration :- 6 Months (75 sessions , each of 120 minutes) Three days in a week.

3. Qualification :- H.S.C.

4. Intake Capacity :- Minimum 30 – Maximum 40

5. Course Fees :-

Admission - 25/-

Alumni - 25/-

Tuition - 1000/-

Examination - 200/-

Material - Will be intimated in due course of time.

6. Subjects

1. Basic English Usage
2. General Vocabulary
3. Written Communication
4. Communication Functions
5. Spoken English for Communication
6. Business Communication
7. English for Computers
8. Reading Comprehension
9. Personality Development

7. Syllabus of the Course

Paper – I subjects

1. Basic English Usage

2. General Vocabulary

3. Written Communication

Basic English Usage :

- 1. (1) Types of Sentences (2) Correct Usages

General Vocabulary :

- 2. (1) Word Formation (2) Synonyms – Antonyms
- (3) Abbreviations (4) Foreign Words & Phrases

Written Communication :

- 3. (1) Letter Writing , Direct , Indirect , Narration Precis writing, Punctuation.

Paper – II subjects

4. Communcation Functions.

5. Spoken English For Communcation.

6. Business Communcation.

4. Communcation Functions :

1. Persuading, Demanding, Convincing, Complaining, Introducing, Greeting, Thanking, Apologizing, Requesting, Inviting, Ordering, Warning ,Suggesting, Threatening and Instructing.

2. Possibility, & Ability, Prediction & Probability, Linking, & Dislinking, Permission, Obligation, Approval & Exclamation.

3. Clarification, Condolences, Enquiry, Responding, Promises, Farewell, Good Wishes, Congratulations, Intention, Insistence, Wish Willingness & Advice.

4. Giving Excuses , Praying , Complimenting.

5. Spoken English For Communcation.

1. Accent , Stress (Primary) , Patise , Intonation , Patterns (Falling & Rising), Rhythm.

2. Telephone Conversation , Narrating a story or an event, Debating , Group discussion , Public speech. (Prepared / Extempore) , Interviewing.

6. Business Communcation.

1. Report Writing, Notices, Agenda, Minutes, Drafts, Tenders, Quotations, Memos, Marketing , Negotiating , Contractindemnity Bonds.

Paper – III subjects

7. English for Computers
8. Reading Comprehension
9. Personality Development

7.English for Computers :

1. Wordes For Parts of Computers , Metaphorical Expressions, Interent Communcation.

8. Reading Comprehension :

1. Reading For Specific purpose (scanning) , Reading for general Information (skimming) , skipping matter for importance,

Summing up – paraphrasing , Apprecation.

9. Personality Development :

1. Motivation (promotion , employment generation , setting up Business) , Aptitude developing, Confidence building, Body Language, Stage – courage , Public speaking , Formality and Politeness.

2. Tactfulness as strategy, Sense of dressing, Presentation Techniques, Fluency , General Knowledge, Use – Friendly Language , Respect and Politeness.

8. Examination System

* Paper – I (Subjects – 1,2,3)

- 70 Marks Theory + 30 Marks Workbook

(Continuous Assessment)

* Paper- II (Subject -4,5,6)

- 70 Marks Theory + 30 Marks Practical (Group Discussion)

* Paper- III (Subject -7,8,9)

- 70 Marks Theory + 30 Marks Practical (Group Discussion)

*** Recommended Books :**

1. Teach Yourself English : Perparation for English Proficiency Examination
- WM. L. Young
 2. New English Proficiency Course
- H. A. Swan
 3. English for Proficiency
-D. H. Spencer
-

TIME TABLE

SHIVAJI UNIVERSITY, KOLHAPUR
DEPARTMENT OF LIFE LONG LEARNING & EXTENSION
Time Table

Name of the Course: PROFICIENT IN THE USE OF ENGLISH
Period: AUGUST 2019 TO FEBRUARY 2020
Name of the College: JANATA SHIKSHAN SHANSTHA'S
KISAN VEER MAHA VIDYALAYA, WAI

Time	Mon	Tue	Wed	Thu	Fri	Sat
12 to 1	BSM	SKM	RUM	KHJ	ADS	JBK

BSM – Dr. B. S. Magade
ADS – Mr. A. D. Sakat
JBK – Mr. J. B. Khot
SKM – Mr. S. K. Mulik
RUM – Mrs. R. U. Makandar
KHJ – Miss K. H. Jadhav

Sawant
Dr. S. R. Sawant
Course Coordinator




[Signature]
Principal

FACULTY


SHIVAJI UNIVERSITY, KOLHAPUR
DEPARTMENT OF LIFELONG LEARNING & EXTENSION
List of Teachers

Name of the Course: PROFICIENCY IN THE USE OF ENGLISH
Period: AUGUST 2019 TO FEBRUARY 2020
Name of the College: JANATA SHIKSHAN SHANSTHA'S
KISAN VEER MAHAVIDYALAYA, WAI

Sr. No.	Name of the Teacher	Designation	Address
1.	Dr. B. S. Magade	Assistant Professor	Department of English Kisan Veer Mahavidyalya, Wai
2.	Mr. A. D. Sakat	Assistant Professor	Department of English Kisan Veer Mahavidyalya, Wai
3.	Mr. J. B. Khot	Assistant Professor (CHB)	Department of English Kisan Veer Mahavidyalya, Wai
4.	Mr. S. K. Mulik	Assistant Professor (CHB)	Department of English Kisan Veer Mahavidyalya, Wai
5.	Miss R. U. Makandar	Assistant Professor (CHB)	Department of English Kisan Veer Mahavidyalya, Wai
6.	Miss K. H. Jadhav	Assistant Professor (CHB)	Department of English Kisan Veer Mahavidyalya, Wai


Dr. S. R. Sawant
Course Coordinator




Principal

ATTENDANCE

SHIVAJI UNIVERSITY, KOLHAPUR DEPARTMENT OF LIFELONG LEARNING & EXTENSION Attendance

Name of the Course: PROFICIENCY IN THE USE OF ENGLISH
Name of the College: JANATA SHIKSHAN SHANSTHA'S
KISAN VEER MAHAVIDYALAYA, WAI

Sr. No.	Name and Address	Exam Seat No.	26/11/2020	27/11/2020	28/11/2020
1	Ambike Aditi Ganesh	11	Ambike	Ambike	Ambike
2	Bhosale Pritee Santosh	12	P.Bhosale	P.Bhosale	P.Bhosale
3	Gaikwad Mahee Rajendra	13	M.Gaikwad	M.Gaikwad	M.Gaikwad
4	Gaikwad Utkarsha Shankar	14	U.Gaikwad	U.Gaikwad	U.Gaikwad
5	Gavade Bharati Bhagvan	15	B.Gavade	B.Gavade	B.Gavade
6	Gulumbkar Divya Vitthal	16	D.Gulumbkar	D.Gulumbkar	D.Gulumbkar
7	Jadhav Anjali Anil	17	A.A.Jadhav	A.A.Jadhav	A.A.Jadhav
8	Jagtap Akanksha Dilip	18	At	At	At
9	Jaigude Pranali Chandrakant	19	P.Jaigude	P.Jaigude	P.Jaigude
10	Kadam Prachi Suresh	20	P.Kadam	P.Kadam	P.Kadam
11	Kadam Priyanka Uttam	21	P.Kadam	P.Kadam	P.Kadam
12	Khare Anushka Ajay	22	A.Khare	A.Khare	A.Khare
13	Khulape Namrata Mohan	23	N.Khulape	N.Khulape	N.Khulape
14	Mahanavar Rushali Shivaji	24	R.Mahanavar	R.Mahanavar	R.Mahanavar
15	Makandar Nilopher Bandagisha	25	N.Makandar	N.Makandar	N.Makandar
16	Malusare Rutuja Rajendra	26	R.Malusare	R.Malusare	R.Malusare
17	Mujawar Aayasha Tahir	27	At	At	At
18	Nikam Nikita Mahendra	28	N.Nikam	N.Nikam	N.Nikam
19	Padma Desket	29	At	At	At
20	Pawar Pratiksha Gajanan	30	P.Pawar	P.Pawar	P.Pawar
21	Pujari Prerana Ramesh	31	At	At	At
22	Sanas Aishwarya Dattatray	32	A.Sanas	A.Sanas	A.Sanas
23	Sanas Madhuri Narayan	33	M.Sanas	M.Sanas	M.Sanas
24	Sankpal Ravina Ramesh	34	R.Sankpal	R.Sankpal	R.Sankpal
25	Shelar Rohini Shankar	35	R.Shelar	R.Shelar	R.Shelar
26	Shelar Vandana Mahendra	36	V.Shelar	V.Shelar	V.Shelar
27	Wadkar Harshada Balu	37	H.Wadkar	H.Wadkar	H.Wadkar
28	Wadkar Karishma Ajit	38	K.Wadkar	K.Wadkar	K.Wadkar
29	Wadkar Komal Rajendra	39	K.Wadkar	K.Wadkar	K.Wadkar
30	Wadkar Shubhanji Sahadev	40	S.Wadkar	S.Wadkar	S.Wadkar

LIST OF STUDENTS**SHIVAJI UNIVERSITY, KOLHAPUR
DEPARTMENT OF LIFELONG LEARNING & EXTENSION
List of Students****Name of the Course: PROFICIENCY IN THE USE OF ENGLISH****Period: AUGUST 2019 TO FEBRUARY 2020****Name of the College: JANATA SHIKSHAN SHANSTHA'S****KISAN VEER MAHAVIDYALAYA, WAI**

Sr. No.	Name and Address	Qualification	Application Form No.	Exam Seat No.
1	Ambike Aditi Ganesh	H.S.C.	738	11
2	Bhosale Pritee Santosh	H.S.C.	723	12
3	Gaikwad Mahee Rajendra	BA II	728	13
4	Gaikwad Utkarsha Shankar	BA II	750	14
5	Gavade Bharati Bhagvan	H.S.C.	731	15
6	Gulumbkar Divya Vitthal	H.S.C.	726	16
7	Jadhav Anjali Anil	H.S.C.	721	17
8	Jagtap Akanksha Dilip	BA I	734	18
9	Jaigude Pranali Chandrakant	H.S.C.	725	19
10	Kadam Prachi Suresh	H.S.C.	741	20
11	Kadam Priyanka Uttam	BA II	749	21
12	Khare Anushka Ajay	BA II	729	22
13	Khulape Namrata Mohan	H.S.C.	722	23
14	Mahanavar Rushali Shivaji	H.S.C.	724	24
15	Makandar Nilopher Bandagisha	BA II	748	25
16	Malusare Rutuja Rajendra	BA II	746	26
17	Mujawar Aayasha Tahir	BA II	745	27
18	Nikam Nikita Mahendra	H.S.C.	740	28
19	Padma Desket	BA I	733	29
20	Pawar Pratiksha Gajanan	H.S.C.	737	30
21	Pujari Prerana Ramesh	BA I	732	31
22	Sanas Aishwarya Dattatray	H.S.C.	743	32
23	Sanas Madhuri Narayan	H.S.C.	739	33
24	Sankpal Ravina Ramesh	H.S.C.	744	34
25	Shelar Rohini Shankar	BA I	735	35
26	Shelar Vandana Mahendra	H.S.C.	730	36
27	Wadkar Harshada Balu	BA II	727	37
28	Wadkar Karishma Ajit	H.S.C.	736	38
29	Wadkar Komal Rajendra	H.S.C.	742	39
30	Wadkar Shubhanji Sahadev	BA II	747	40

MARKSHEET

SHIVAJI UNIVERSITY, KOLHAPUR Department of Lifelong Learning and Extension RESULT SHEET											
Center Name :- 2) Kisan Veer Mahavidyalaya, Wai Exam Month :- November, 2020						Name of the Course : Proficiency in the use of English Period : September, 2019 to February, 2020					
Seat No.	Name	Max.	Paper I	Paper II	Paper III	Grand Total	Percentage	Grade	REMARKS	Statement of Marks	Certificate No.
			100	100	100						
		Min.	35	35	35	105					
11	Ambike Aditi Ganesh		66	71	66	203	67.66	A	Pass	11	
12	Bhosale Priti Santosh		58	58	52	166	56.00	B	Pass	12	
13	Gaikwad Mahee Rajendra		84	71	78	233	77.66	A+	Pass	13	
14	Gaikwad Utkarsha Shankar		83	73	77	233	77.66	A+	Pass	14	
15	Gawade Bharati Bhagwan		75	42	64	181	60.33	A	Pass	15	
16	Gulumkar Divya Vitthal		82	69	52	203	67.66	A	Pass	16	
17	Jadhav Anjali Anil		77	68	71	216	72.00	A+	Pass	17	
18	Jagtap Akanksha Dilip		Ab	Ab	Ab	-	-	-	Absent	18	
19	Jaigude Pranali Chandrakant		69	61	55	185	61.66	A	Pass	19	
20	Kadam Prachi Suresh		81	73	70	224	74.66	A+	Pass	20	
21	Kadam Priyanka Uttam		83	61	67	211	70.33	A+	Pass	21	
22	Khare Anushka Ajay		71	63	60	194	64.66	A	Pass	22	
23	Khulape Namrata Mohan		66	66	58	190	63.33	A	Pass	23	
24	Mahanavar Rushali Shivaji		81	47	70	198	66.00	A	Pass	24	
25	Makandar Nilofar Bandgisha		84	75	73	242	80.66	A+	Pass	25	
26	Malusare Rutuja Rajendra		83	69	73	225	75.00	A+	Pass	26	
27	Mujawar Aayasha Tahir		Ab	Ab	Ab	-	-	-	Absent	27	
28	Nikam Nikita Mahendra		78	74	67	219	73.00	A+	Pass	28	
29	Desket Padma		Ab	Ab	Ab	-	-	-	Absent	29	
30	Pawar Pratiksha Gajanan		78	73	52	203	67.66	A	Pass	30	

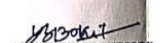
SHIVAJI UNIVERSITY, KOLHAPUR Department of Lifelong Learning and Extension RESULT SHEET											
Center Name :- 2) Kisan Veer Mahavidyalaya, Wai Exam Month :- November, 2020						Name of the Course : Proficiency in the use of English Period : September, 2019 to February, 2020					
Seat No.	Name	Max.	Paper I	Paper II	Paper III	Grand Total	Percentage	Grade	REMARKS	Statement of Marks	Certificate No.
			100	100	100						
		Min.	35	35	35	105					
31	Pujari Prerana Ramesh		Ab	Ab	Ab	-	-	-	Absent	31	
32	Sanas Aishwarya Dattatray		80	74	76	230	76.66	A+	Pass	32	
33	Snas Madhuri Narayan		82	77	71	230	76.66	A+	Pass	33	
34	Sankpal Ravina Ramesh		76	79	74	229	76.33	A+	Pass	34	
35	Shelar Rohini Shankar		61	49	62	172	57.33	B	Pass	35	
36	Shelar Vandana Mahendra		81	46	65	192	64.00	A	Pass	36	
37	Wadkar Harshada Balu		74	65	59	198	66.00	A	Pass	37	
38	Wadkar Karishma Ajit		80	75	75	230	76.66	A+	Pass	38	
39	Wadkar Komal Rajendra		88	81	76	245	81.66	A+	Pass	39	
40	Wadkar Shubhangi Sahadev		72	68	57	197	65.66	A	Pass	40	


In Grade A+	In Grade A	In Grade B	In Grade C
13	11	2	-

	Male	Female	Total
No. of Candidate Registered	-	30	30
No. of Candidate Appeared	-	26	26
No. of Candidate Absent	-	4	4
No. of Candidate Passed	-	26	26

1) Result Prepared by : *ac*
2) Result Checked by :
a) Read by : *pa*
b) Seen by : *lv*

3) Result Declared On : 08/01/2021

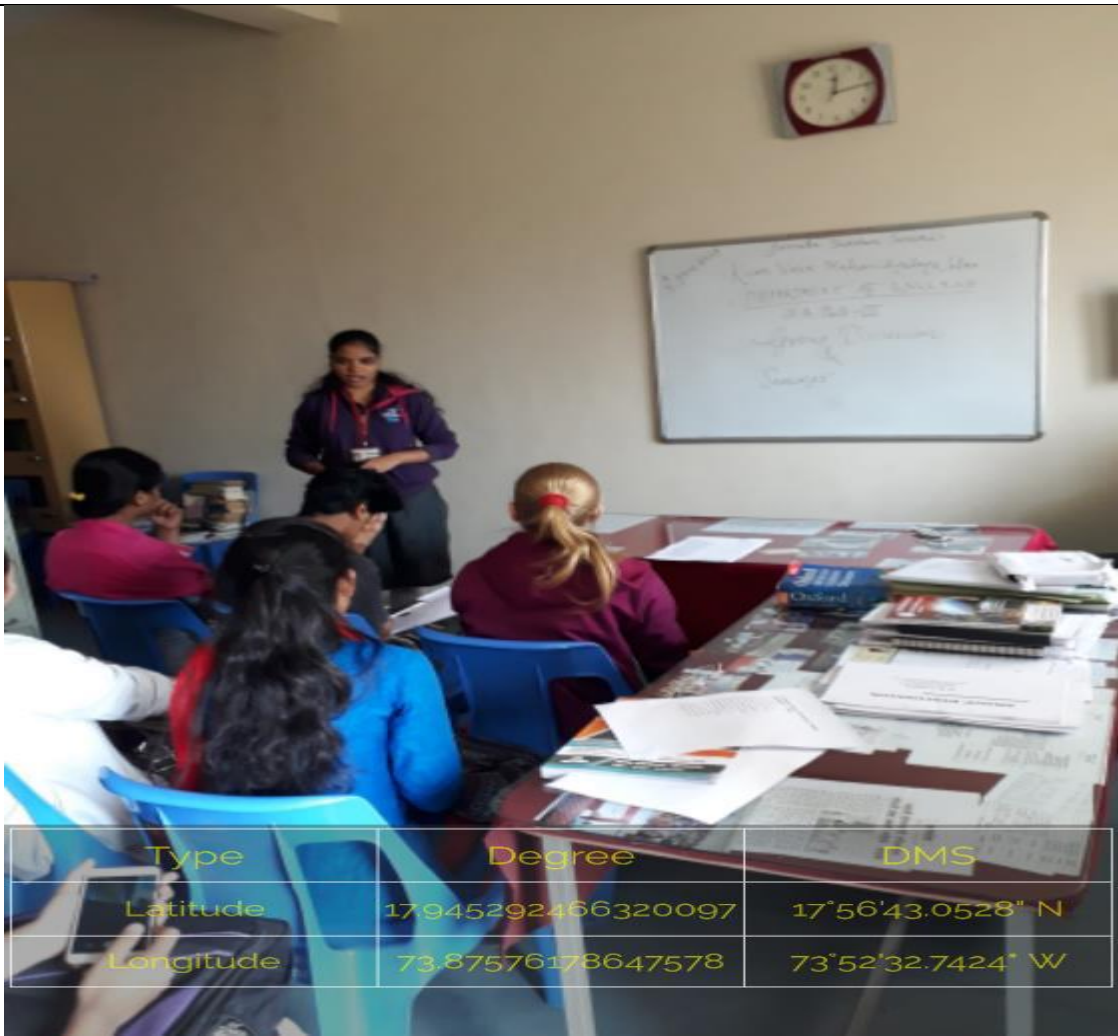

ASSISTANT PROFESSOR
 Department of Lifelong Learning and Extension
 SHIVAJI UNIVERSITY, KOLHAPUR


DE DIRECTOR
 Department of Lifelong Learning and Extension
 SHIVAJI UNIVERSITY, KOLHAPUR

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Type	Degree	DMS
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